

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NENAF10608OC

Opening Date: January 02, 2006

Closing Date: December 31, 2006

Position: Bartender, NA-7405-3
Salary: \$9.74 - \$9.74 Hourly
Place of Work: Tobyhanna Army Depot, Pennsylvania / Food, Beverage & Entertainment
Position Status: This announcement may be used to fill permanent full-time, part-time or intermittent positions. Indicate on your resume your availability for any of these appointments.
Number of Vacancy: MULTI

The NAF application kit can be found at <http://acpol.army.mil/employment/naf.htm>

Duties: Sets up bars for operation, obtains cash bank and stocks service bar. Assures an adequate stock level is maintained, sets up storeroom and work area to permit easy access to stock items. Prepares a limited variety of simple alcoholic beverages as requested by patrons and wait staff. Records sales and makes change or prepares charge slips. Keeps bar and work area clean and sanitary. Identifies persons who become unruly or who appear intoxicated, resolves the problem or seeks assistance in accordance with established procedures.

Who May Apply: (Click on Who May Apply)

Veterans Recruitment Appointment (VRA).
Veterans eligible under Veterans Employment Opportunities Act of 1998. (VEOA)
All U. S. citizens and Nationals with allegiance to the United States.
Persons with Military Spouse Preference who are in the commuting area of the place of work.

Qualifications: Click on link below to view qualification standard.

Trades and Labor

Candidates must: 1. Must meet state/local age requirements for the serving of alcoholic at the time of appointment. 2. Be able to lift and carry weights up to 20 pounds. 3. Possess math skills necessary to calculate patron bills and take inventory. 4. Skill in mixing and serving alcoholic and nonalcoholic beverages.

Work requires standing, stooping, bending, climbing, crawling, and kneeling for extended periods in uncomfortable positions. Worker may lift and move materials weighing up to 40 pounds and, occasionally heavier items with assistance.

The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.

Other Information:(Click on Other Information)

May require shift work and/or work on rotating shifts to provide coverage on evenings, weekends, holidays and in other situations.

Multiple positions will be filled from this announcement.

Other Requirements:(Click on Other Requirements)

A medical examination may be required.

Immunization screening may be required.

Subject to satisfactory completion of all pre-employment checks in accordance with Army Regulation (AR) 215-3.

The Department of the Army NAF provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing NAF civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.

You will be required to show Social Security card upon appointment to a NAF position.

You will be required to provide proof of U.S. Citizenship.

Documentation to support Military Spouse Preference needs to be submitted at time of application.

You must include the announcement number on your application.

You may claim Military Spouse Preference.

Applicants claiming veteran's preference must clearly show an entitlement to such preference on the resume/supplemental data submitted.

Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.

Direct Deposit of Pay is Required.

How to Apply: (Click on How to Apply)

Resumes may be submitted at any time. Referral lists will be issued as job opportunities occur.

Announcements close at 12:00am (midnight) Eastern Time.

You may send your resume via surface mail to: Civilian Personnel Advisory Center (NAF), Sherry A. Jones, 11 Hap Arnold Boulevard, Tobyhanna Army Depot, Pennsylvania 18466

You may fax your resume to: 570-895-6604

You may email your resume to Point of Contact. You must include Job Announcement Number on the subject line.

Point of Contact: Civilian Personnel Advisory Center (NAF), 570-895-7385,
sherry.ann.jones@tobyhanna.army.mil

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